



DIVISION of ACADEMIC AFFAIRS
School of Graduate Studies

PETITION FOR WAIVER OF REGULATION OF THE GRADUATE SCHOOL

Students complete this side of the page.

1. Type or print your name and address in the space below. A copy will be returned to this address with the Graduate School's decision indicated. Please provide the information requested below:

Name: _____ Student's ID Number: _____

Address: _____ City: _____ State: _____ Zip: _____

Graduate Program: _____ Degree Sought: _____

Last Enrolled in the Graduate School: Term _____ Year _____

2. Read the directions on the back of this form. Use the space below to type your request for waiver or modification of a regulation (or print legibly). Attach a separate sheet if necessary.

3. Signature of Student: _____ Date: ____/____/____

Other Signatures

4. See directions listed below, item #3, concerning instructor’s endorsement if a course is involved.

Support this petition

Do not support this petition (Comments (if any) are attached)

Instructor: _____ Date: _____
Printed Name / Signature

Support this petition

Do not support this petition (Comments (if any) are attached)

Advisor: _____ Date: _____
Printed Name / Signature

Support this petition

Do not support this petition (Comments (if any) are attached)

Graduate Program Coordinator: _____ Date: _____
Printed Name / Signature

Graduate School Decision: Approved

Not Approved

Dean of Graduate School: _____ Date: _____

Directions:

1. If a student believes strongly that a particular regulation should be waived or modified because of compelling reasons, the student should specify in writing all pertinent information concerning the request for waiver. The Advisor and the Graduate Program Coordinator may act in consort with a student in the presentation of the petition.
2. In all cases, before the Graduate School will act, the request must be reviewed and approved by the Advisor and the Graduate Program Coordinator of the student’s program. If approved, the request should be directed to the Graduate School. Depending upon the nature of the request, the Department Head’s concurrence may be sought by the Graduate School.
3. In cases where the student is requesting a waiver of regulations concerning a course, the instructor of that course as well as the Advisor and the Graduate Program Coordinator must endorse the request.
4. Both the student and the program will be notified of the decision.

Note: *The UMES Graduate Council, representing the UMES Graduate faculty, determines the regulations and policies governing the Graduate School at UMES. The Graduate School implements these policies and regulations.*