



# MEMO

**TO: Hawk Family**

**FROM: President Anderson**

**Date: December 17, 2020**

Greetings Hawk Family –

As the calendar closes on 2020, there is hope for a better 2021. The first COVID vaccines have been shipped all around the country and have been given to healthcare workers and nursing home residents. This is indeed a positive sign for the New Year!

As we all plan to work remotely for the early part of next week, I wanted to share some reminders with you.

## **RETURN TO CAMPUS FOR 2021**

The campus will re-open for the New Year on **Monday, January 4**. We plan to populate the campus in a phased-in fashion as we did over the summer. (See chart of “Important Dates.”) You will recall the USM mandated testing for anyone working, studying or living on campus. (If you plan to come to campus just once during the semester, you will need to be tested.) Plan to visit Hytche *during your designated time* (see chart below) for a COVID test on **January 5** and telework until a negative result is confirmed.

ALL faculty, staff and students will be **REQUIRED TO PROVIDE A NEGATIVE COVID** test result from *December 28* or later prior to returning to campus after the holidays. Submit your results by fax or email to Ms. Sharone Grant in the Charles Drew Health Suite.

[\(https://www.umes.edu/StudentHealth/Pages/Contact-Us/\)](https://www.umes.edu/StudentHealth/Pages/Contact-Us/)

10 AM	11 AM	Aa - Bu
11 AM	NOON	Ca - Di
NOON	1 PM	Do-Gr
1 PM	2 PM	Gu - Ka
2 PM	3 PM	Ke - Mi
3 PM	4 PM	Mo - Pr
4 PM	5 PM	Pu - Sp
5 PM	6 PM	Sr - Z

The next round of testing will take place on January 24-25. The full schedule will be emailed out after the first of the year.

### CAMPUS SAFETY & SANITIZING PROTOCOLS STILL IN PLACE

Please know our Return to Campus protocols are [all still in place](#). This includes **increased frequency of sanitizing** and **enhanced cleaning procedures overnight** in areas known to have been used by a COVID positive community member. Division leaders are responsible for **making sure each of their direct reports are completing the Qualtrics Symptom Check** questions daily.

### TRAVEL RESTRICTIONS CONTINUE

Reminder that Maryland's Governor has restricted all work-related travel for state employees and anyone leaving the state for personal reasons should self-quarantine for 10-14 days and seek a COVID test prior to coming back to work in-person.

We will continue to watch communications from the Governor's office and the positivity rates in our areas and if our plans need to change, we will notify you via email.

### IMPORTANT DATES

Jan. 4	Phase I: Essential Workers Group I
Jan. 5	TESTING FOR ALL
Jan. 11	Phase II: Essential Workers Group II
Jan. 18	Phase III: Remaining faculty & staff not approved for telework
Jan. 20-24	Move in for new and returning students
Jan. 24-25	Next round of testing
Jan. 25	First day of classes Spring semester

### WHAT GROUP AM I IN?

#### Essential Workers Group 1

President, Cabinet, select Physical Plant staff, select Public Safety, Health Center Staff, select IT staff, Researchers that have active work on campus and must be here, Farm & Extension Staff, select health professions students.

#### Essential Workers Group 2

Deans, Dept. Chairs, Admins, Athletics, HR, Academic Administrators, remaining researchers, Institutional Effectiveness, Sponsored Research team, other volunteer returners with negative test results.

Let us continue to celebrate our wins from this past semester as we plan for a brighter spring.

Wishing you safe and happy holidays,

A handwritten signature in black ink, reading "Heidi M. Anderson". The signature is written in a cursive style with a large, stylized 'H' and 'A'. The name is written in a single line with a long, sweeping underline that extends under the 'A'.