



**C. Dependent Student's Income Information to Be Verified**

Check the box that applies (Only check one (1) box):

- 1)  I, the student, **have filed or will file** a tax return for 2016.
  - a. When you have filed electronically, wait 5 days and follow the instructions on the attached form to transfer your tax data to your FAFSA, or
  - b. You will need to request a copy of your Tax Return Transcript. **Do not submit a copy of your Federal Tax Return (IRS Form 1040 or 1040A/EZ).** You can request a Transcript by calling the IRS at 1-800-908-9946 or going online at <https://www.irs.gov/individuals/get-transcript>.
- 2)  I was not employed and did not earn income from work in 2016.
- 3)  I was employed but did not file a tax return in 2016. I have listed below my employer(s) and gross amount(s) earned. I have attached a copy(ies) of my 2016 Wage and Tax Statement(s) (Form W-2) or have submitted (or will submit) a copy separately. Attach a separate page if necessary (with student's name and UMES ID#).

\*\*\*\*\***IMPORTANT: Only complete the following section if you selected option 3**\*\*\*\*\*

Employer's Name	2016 Amount Earned	IRS W-2 Attached?
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00(example)</i>	<i>Yes(example)</i>

**D. Parent's Income Information to Be Verified – Note:** If two parents were reported in Section B of this worksheet, the instructions and certifications below refer and apply to both parents.

Check the box that applies (Only check one (1) box):

- 1)  I (We), the parent(s) **have filed or will file** a tax return for 2016.
  - a. When you have filed electronically, wait 5 days and follow the instructions on the attached form to transfer your tax data to student's FAFSA, or
  - b. You will need to request a copy of your Tax Return Transcript. **Do not submit a copy of your Federal Tax Return (IRS Form 1040 or 1040A/EZ).** You can request a Transcript by calling the IRS at 1-800-908-9946 or going online at <https://www.irs.gov/individuals/get-transcript>.
- 2)  I was not employed and did not earn income from work in 2016.
- 3)  I was employed but did not file a tax return in 2016. I have listed below my employer(s) and gross amount(s) earned. I have attached a copy(ies) of my 2016 Wage and Tax Statement(s) (Form W-2) or have submitted (or will submit) a copy separately. Attach a separate page if necessary (with student's name and UMES ID#).

\*\*\*\*\***IMPORTANT: Only complete the following section if you selected option 2 or 3. If so,** you will need to request a copy of your verification of non-filing letter. You can request a letter of non-filing by calling the IRS at 1-800-908-9946 or going online at <https://www.irs.gov/individuals/get-transcript>. \*\*\*\*\*

Employer's Name	2016 Amount Earned	IRS W-2 Attached?
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00 (example)</i>	<i>Yes (example)</i>

**E. Certification and Signatures**

Each person signing this worksheet certifies that all of the information reported on it and on accompanying documents is complete and correct.

The student and one parent must sign and date.

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date